Guidelines to Requesting for a BRC Equipment Matching

October 8, 2014

1) The PI needs to send the complete request package 2 weeks (10 business days) to the executive member of his/her college prior to the internal deadline.

2) The BRC executive member will solicit comments from his/her college, and will make a decision based on the responses.

3) The request package must include: draft of the proposal, the full budget, the requested amount, all PIs and co-PIs, senior personnel, users, etc (indicate if they are BRC members).

4) There is no limit on the number of proposals BRC can support for a single RFP, unless it is limited by the funding agency.

5) Depending on the quality of the proposals (see the evaluation criteria below) and the current BRC funds available, the executive members and BRC director will either fund, partially fund, or reject the matching request.

6) A letter of intent is needed for the matching request for MTU REF-IE. The letter of intent is due on January 15. It should include a short abstract of the proposal and the names of the PI and co-PIs.

To ensure successful selection of your proposal for matching, the evaluation criteria used are:

- Does the project generate or create opportunity for a significant IRAD back to BRC?
- Does the project benefit many BRC members (important for non-IRAD generating grants such as REF)
- Is the project consistent with the BRC mission?
- Does the project also have other matching commitments?